

DANVILLE-BOYLE COUNTY PLANNING & ZONING COMMISSION

APPLICATION FOR SUBDIVISION PLAT WITH IMPROVEMENTS



Docket Number: _____ Public Hearing Date: _____
Date Application Filed: _____ Technical Review Date: _____

APPLICANT(S) INFORMATION

1) APPLICANT(S) NAME(S): _____

Names of Officers, Directors, Shareholders or Members (If Applicable):

Mailing Address: _____ Phone Number: _____

Cell Number: _____

E-Mail Address: _____

2) PROPERTY OWNER(S) NAME(S): _____

Mailing Address: _____ Phone Number: _____

Cell Number: _____

E-Mail Address: _____

PLEASE USE ADDITIONAL PAGES IF NEEDED

3) SURVEYOR: _____ Name of Firm: _____
Phone Number: _____ Cell Number: _____
E-Mail Address: _____

4) ENGINEER: _____ Name of Firm: _____
Phone Number: _____ Cell Number: _____
E-Mail Address: _____

PROPERTY INFORMATION

Property Address: _____

PVA Parcel Number: _____

Lot Acreage: _____

Current Zoning: _____

APPLICATION CHECKLIST

- ☐ A completed and signed Application
 - ☐ Agency Signature(s), as required by Subdivision Regulations
 - ☐ Proposed Lot Layout prepared by a licensed surveyor or engineer depicting the various portion(s) of the property to be included in the proposed Subdivision Plat (Please include: two (2) - 18" x 24" and two (2) - 11" x 17" preliminary plat sets)
 - ☐ Topographic Survey, if required
 - ☐ Two (2) draft sets of proposed Plat Restrictions, Property or Condominium Owners Association Covenants, Master Deed or Restrictions, if applicable
 - ☐ Filing and Recording Fees
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CHECKLIST FOR PUBLIC CONSTRUCTION PLAN REVIEW:

- ☐ Construction Plans per Subdivision Regulations (Please include: two (2) - 18" x 24" full plan sets)
- ☐ Traffic Impact Study (TIS) and/ or Geologic Analysis (Phase I), if required
- ☐ Drainage Plan & Calculations (Please include: two (2) - 18" x 24" plan sets)
- ☐ Pavement Design Catalog (Please include: two (2) - 11" x 17" design sets)
- ☐ SWPPP/ EPSC Plan (2 Copies) (Please include: two (2) - 11" x 17" plan sets)
- ☐ Construction Project Bond Estimate

REQUIRED FOR PUBLIC CONSTRUCTION PLAN PROJECT START:

- ☐ Signed Construction Contract (Developer and Planning Commission)
- ☐ Submission of Construction Project Bond, as required by Subdivision Regulations
- ☐ Notice to Proceed Form (Issued by Planning Commission)

APPLICANT'S CERTIFICATION

I do hereby certify that, to the best of my knowledge and belief, all application materials have been submitted and that the information they contain is true and correct. Please attach additional signature pages if needed.

Signature of Applicant(s) and Property Owner(s):

1) _____

(please print name and title)

Date: _____

2) _____

(please print name and title)

Date: _____

The foregoing signatures constitute all of the owners of the affected property necessary to convey fee title, their attorney, or their legally constituted attorney-in-fact. If the signature is of an attorney, then such signature is certification that the attorney represents each and every owner of the affected property. Please use additional signature pages, if needed.

REQUIRED FILING FEES MUST BE PAID BEFORE ANY APPLICATION WILL BE ACCEPTED

Application Fee: _____

Land Use Certificate Fee: _____

Date Fees Received: _____

Submit Application to:
Danville-Boyle County Planning and Zoning Commission
P.O. Box 670
Danville, KY 40423-0670
859.238.1235 (Office) 859.238.7000 (Fax)
zoning@danvilleky.gov
www.boyleplanning.org